

St Helens Parish Council

Ordinary meeting, 12th March 2018, 7.00 pm at St Helens Community Centre

Paper A



Present: Councillors: M Anderson, J Coleman, V Duckett, C Hind, J Spit,
K Tutton;
Clerk: R Priest
Public: Eleven and IW Cllr M Murwill

Minutes

Action

185/17/18 Apologies-

Apologies received from Cllr J Robertson, Cllr I Thomson and IW Cllr B Tyndall; and deputy Chair Cllr J Coleman took the chair for the meeting.

186/17/18 Declarations of interests and requests for dispensation-

There were none.

187/17/18 Minutes-

Cllr Coleman referred to the minutes and Cllr Duckett proposed, seconded Cllr Hind, that the Minutes of the meeting held on 12th February 2018 be approved as a true and accurate record.
Resolved – Unanimous.

188/17/18 Chairman's Announcement-

Cllr Coleman welcomed Mr John Budd, of the local Emergency Team, to the meeting, and Mr Budd gave a presentation on the background to the team, the work of the team, and details of the grant secured by the team and Parish Council, and that, in future, equipment should be kept at the Community Centre in case of emergency need, for example as experienced during the recent bad weather. Members asked questions of potential training, such as defibrillator usage and Mr Budd confirmed that several members of the team had already undertaken the course, and Cllr Coleman advised members that there was provision in the budget for further training if required.

Cllr Coleman advised members of correspondence from Ms Rose Gillett regarding possible membership of the Community Centre Management Team, and it was agreed that the Clerk would secure more details of commitment, and days of meetings for the next meeting of the Parish Council.

Cllr Coleman noted the Police Report that had been circulated by the Clerk, and members agreed this was informative and helpful, and asked the clerk to clarify if this could be put on website, given the content and it applied to the ward IWC Ward including Bembridge.

Cllr Coleman noted the volume of emails and activity in recent weeks, highlighting that the clerk was only employed part time and workload had to be prioritised.

189/17/18 Public participation-

Mr B Williams asked if the Minutes could be placed in a more accessible location on the website, and members asked the clerk to see if this was possible in the future.

190/17/18 Report of Isle of Wight Ward Councillor-

Cllr Murwill confirmed that the IW Council had set a balanced and legal budget for 2018/19, but that some tough decisions had to be made, decisions that members would have preferred not to have made, and efforts had been made to secure additional funding.

RP

Cllr Murwill noted the recent Beach Spring Clean and that Cllr Robertson had take part, despite the wintry conditions and that events around the Island had to be re-scheduled; and that the IWC were seeking to become the first plastic free County in Country with meetings already undertaken with key stakeholders. In addition, there had been a youth conference and an Environment Conference had been planned for June 2018.

191/17/18 Report on the meeting with IWC Representative and taking forward Parish Council decision on Public Toilets, and commissioning of Due Diligence Survey-

Cllr Coleman reported on the meeting with the Mr R Berry, IWC Officer leading on Public Toilets, with the Clerk, and outlined the background to the current situation, noting that the Station Road Toilets had been the responsibility of the Parish Council since a Tenancy at Will agreement had been reached in 2011. Cllr Coleman noted that the IWC were in the process of challenging whether the site should have been registered as part of the Green, and that maps from the time seemed to suggest that it should not and that extensive legal advise was being sought by the IWC. Cllr Coleman noted that the Parish Council had made clear that any proposed change in the legal status of the Station Road Toilet should be subject to public consultation, and the IWC indicated that, once the legal situation had been clarified, this would be undertaken if appropriate and that there were clear statutory timetables for consultation.

It was agreed to await further details from IWC before deciding on whether to consider a 125 Lease on the site or Freehold, and further information sought before any decision was made; Mr Williams made reference to earlier correspondence he had had with IWC on this matter, and members agreed that, where this was an IWC matter it was appropriate that they dealt with it in the first instance and, if and when the Parish Council were to consider its options on Station Road toilets it would be subject to a discussion at a future meeting open to the public.

Cllr Coleman advised members of the site visit to the Duver Toilets, and the Report made to Wallgate regarding the maintenance of 2 handwashing facilities.

Cllr Coleman also noted that the site was not subject to the same legal uncertainty as Station Road, and that the Parish Council could consider either a 125 year lease or freehold transfer, but should first undertake a due diligence process, which could also cover the requirement of an Electrical Test and other requirements. Members noted that there was provision in the budget, Cllr Coleman proposed and Cllr Hind seconded.

Resolved - Unanimous

192/17/18 Report on Meeting with IWC Representative and taking forward development of Parking Strategy, consistent with Parish Plan, and commissioning of Strategic Report.

Cllr Tutton updated members on meetings with the lead IWC Officer, Mr A Minns, and that a proposal had been drafted that would clarify the options available, together with their viability and outline of risks associated with the options: the cost would be in the order of £1700, and the IWC indicated that they may be able to contribute to the costs. The consultant would also be available to present the report to a future meeting and answer questions from members, the public and other stakeholders. Cllr Murwill asked if there had been other options, and it was noted that the Parish Council had been guided by the Local Authority, who also would be responsible for taking forward any actions. Members noted that the issue of parking was long standing, and that traffic management was an item contained in the corporate plan. Cllr Tutton proposed, and Cllr Anderson seconded.

Resolved - Unanimous

193/17/18 Finance-

- a/ Cllr Coleman noted that the clerk had brought along the file for all payments made during the current financial year and that they were available for inspection, and would continue to do so for future meetings.

b/ The RFO presented the following invoices for authorisation which were **agreed**:

Chq No	Payee	Amount £
300151	IWALC – subscription fee 2018/19 (NALC)	243.15
300152	Newsquest (IWCP second advert clerk)	64.32

c/ Cllr Coleman outlined background to recent meeting of Carnival Committee, and Cllr Tutton proposed that £250 (of the £400 in donations received for use of Church Green) should be allocated to support the insurance of the Carnival, seconded by Cllr Anderson. Members also agreed to consider options to allocate remaining £150.

Resolved- Unanimous

194/17/18 Planning applications received- the Council considered the following applications:

a/ Application TCP/22110/A-P/00131/18: Acorn House, West Green, St Helens, Ryde, Isle of Wight. PO33 1XA: Proposed ancillary dwelling. Members discussed the proposal and noted that the planning office would take into consideration any encroachment on the Green.

Resolved – Unanimous

195/17/18 Notifications received from Planning Authority –

b/ Cllr Coleman advised members of receipt of notification of a developer consultation, at the Community Centre on March 22nd 2018, regarding Guildford Park. Members noted details of the event, and confirmed that any comments would only be made after an application had been made and received by the Parish Council.

181/17/18 Maintenance –

Cllr Duckett noted damage to the West Green, and it was agreed that the clerk would contact District Steward and liaise with Cllr Duckett.

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182/17/18 Member Matters-

- a) Members discussed the effectiveness of IWC installation of bollards to reduce damage to Green, and it was noted that the IWC and grass cutters had keys to Bollard, and it would be appropriate for the Clerk also; possible addition of visibility bands, and possible planting of trees/bushes as appropriate and with consent of IWC. Clerk would clarify and report back.
- b) Members discussed the options to maintenance or replacement of information panel and it was agreed that the Clerk would liaise with Cllr Duckett to clarify best way forward for decision at the next meeting.
- c) Members discussed the introduction of named voting on all items and noted that the current system had been operated at the last meeting and the minutes record a named vote. Cllr Coleman proposed continuation of current arrangements and Cllr Spit seconded.
- d) Members discussed the development of link with local school, and agreed for the Clerk to contact the School, possibly when the new head teacher was appointed, and clarify possibility of link/governor representation. It was also agreed to develop a link in respect of WW1 commemorations in this Centenary Year.
- e) Members discussed representation on emergency team network, and it was agreed for Cllr Spit, and the Clerk if appropriate, to collect equipment from Cllr Thomson. Cllr Coleman proposed, and Cllr Tutton seconded, that Cllrs Spit and Hind be appointed to the Emergency Team.

Resolved - Unanimous

- f/ Cllr Anderson reported on the recent meeting of IWALC, and circulated details of the report provided by Mr L Matthews, and members discussed possibility of plants and flowers on East Green. Clerk would contact Mr Matthews to clarify and report back, as well as details of annual training programme.
- g/ Cllr Coleman invited Ms G Lloyd, the PC Representative on My Life A Full Life, to update members on their work. Ms Lloyd noted the proposals for more work off Island, and the implications this had for transport (Cllr Murwill was meeting with Ferry Operator and would discuss) and discharge arrangements, including rehabilitation. Members discussed the implications of bed blocking, and it was noted that St Mary's Surgeon Consultant Mr S Parker had offered to meet with Parish Councils to discuss proposals. It was agreed to as for a presentation for a future meeting.

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198/17/18 Key Messages

Cllr Tutton had volunteered to prepare a key messages statement for local media, and members agreed the key messages from meeting.

199/17/18 Date of next meeting-

The date of the next meeting was confirmed for 9th April 2018.

Meeting closed at 9.00pm



Signed (Chairman) 9th April 2018