

St Helens Parish Council

Ordinary meeting, Monday 9th April 2018, 7.00 pm at St Helens Community Centre

Paper A



Present: Councillors: Chairman J Robertson, J Coleman, V Duckett, C Hind, J Spit,

K Tutton, and I Thomson

Clerk: R Priest

Public: Twelve and IW Cllr B Tyndall

Minutes

Action

01/18/19 Apologies-

Apologies received from Cllr M Anderson, and IW Cllr M Murwill.

02/18/19 Declarations of interests and requests for dispensation-

There were none.

03/18/19 Minutes-

Cllr Robertson referred to the minutes and Cllr Spit proposed, seconded Cllr Tutton, that the Minutes of the meeting held on 12th March 2018 be approved as a true and accurate record. **Resolved** – Minutes approved by 5 votes, Cllrs Robertson and Thomson abstained due to not being at previous meeting.

04/18/19 Chairman's Announcement-

Cllr Robertson thanks Cllr Spit for providing refreshments for the meeting and welcomed residents. Cllr Robertson introduced Mrs Rose Gillett, Hon Sec of the Community Centre Management Committee, to the Meeting and Mrs Gillett outlined the work of the Committee, the background to the Community Centre, and that the Committee comprised 5 members of the Church and 3 Community Members. The Parish Council were invited to propose members to serve on the Committee or suggest member of the local Community. Members thanked Mrs Gillett for the work of the Committee, and the importance of the Centre to the Parish, and would publicise the request on the website and in the local media.

Cllr Robertson notified members of the proposed closure of Carpenters Road, between Beaper Shute and Station Road Roundabout, for 17 week nights from April 30th. Members noted Residents Information issued by Island Roads and that further details were available on the Island Roads website.

05/18/19 Public participation-

Mr B Williams asked the Parish Council to ensure any proposed developments in the Parish were considered in the development of the Parking Strategy, and members agreed that this could provide opportunities to increase capacity. Mr Williams noted that the Parish Council had placed Parking Charges on the Duver on the Agenda and asked for the reasons why the Duver was subject to all year charging and other sea-side locations were not, and were only seasonal. IW Cllr Tyndall agreed to look into this matter and report back to the Parish Council.

06/18/19 Report of Isle of Wight Ward Councillor-

Cllr Tyndall confirmed that the IW Council had approved planning for the Medina Project in Cowes, including restoration of the hammerhead crane. Cllr Tyndall also noted the ongoing scrutiny of proposals for the Island's Fire Service, and noted representations received from stakeholders.

RP

Cllr Tyndall also noted the proposals for development the site opposite Oasis in Carpenters Road, and the plans for in the order of 60 lodges.

07/18/19 Report (verbal) on meetings taking forward Parish Council decision on Public Toilets, and commissioning of Due Diligence Survey.

Cllr Coleman reported on the meetings with IW Council Officers regarding the toilets on the Duver and in Station Road, and noted the progress that had been made to clarify the way forward.

Cllr Coleman noted that the current electrical certification for the Station Road site ran until 2020, and that it would be appropriate to arrange an inspection in due course; and that the Duver amenity was due to be visited by an electrician on Tuesday 10th April 2018, to provide a quote to undertake an inspection. The Clerk noted that he was meeting the electrician on site, with Cllr Spit, and would report back to members, as well as progress certification for the season.

Cllr Coleman updated members that neither site appeared on the IW Council Asbestos Register, and of an inspection in 2003, and that if there were to be further refurbishment of the site, in the future, consideration would need to be given to having a further inspection.

Cllr Coleman also addressed concerns raised regarding Legionella, and provided members with guidance from HSE, and the current situation with Toilets in St Helen's. It was also confirmed, following an email from a resident, that IWC Environmental Health had concluded that neither amenity falls within the guidelines for assessing for Legionella, and that the Parish Council thought it appropriate to carry out tests as best practise and would undertake tests during the season.

It was agreed that the next steps were to undertake the electrical certification; undertake legionella testing, on both sites, in due course; engage with third parties to seek contributions to the maintenance and improvements of the amenities; and await further guidance from IWC regarding the status of Station Road Toilets and the potential deregistration that would require public consultation.

08/18/19 Report (verbal) on progress of Parking Strategy Project and receipt of confirmation of financial contribution from IW Council.

Cllr Tutton updated members on securing 50% contribution to the costs of the project, and noted draft enquiry proforma for School, Garage and Surgery to inform Project, and that we would confirm with the consultant need to recognise any possible planning proposals and developments in the process.

09/18/19 Finance-

a/ The RFO presented the following invoices for authorisation which were **agreed**:

Chq No	Payee	Amount £
300153	St Helens Carnival Association (decision 23/3/18)	250.00
300154	Ringway Island Roads (Dog bin clearance)	253.80
300155	IW Council (contribution to bollards on green)	175.00
300156	Idverde (Grounds Maintenance 4/17-3/18)	1028.40
300157	Community Action IW (Feb 2018)	1112.97
300158	R Priest Expenses (Ink and stamps)	47.87
300159	Community Action IW (March 2018)	735.53

b/ Members agreed the allocation of £150, from donations for use of Church Green in 2017, towards WW1 projects to date and later in the year, members noted recent shrub dedication in school.

c/ Members authorised the clerk to complete the External Audit and Annual Governance statement, and noted new guidance and timetable. Members also unanimously agreed to have additional meeting in May to receive completed documentation and sign off as appropriate

Resolved- Unanimous

d/ Members noted the AGAR guidance and authorised the Clerk to complete. Members also noted the Bank reconciliation statement correct to 31st March 2018.

- e/ Members discussed the GDPR Policy, and noted the ongoing guidance being circulated by NALC and Government Departments, recognising the need to continue to monitor the requirements of the Parish Council and ensure compliance.
Resolved- unanimous adoption of policy
- f/ Members agreed for the clerk to attend VAT and Data Protection training courses.

10/18/19 Planning applications received- the Council considered the following applications:

- a/ TCP/18780/D-P/00345/18 – 1 Laneside, Filed Lane, St Helens. PO33 1UU. Single Storey Rear Extension proposed. Cllr Duckett had visited the site and noted that there had been other work completed on the site, and the proposed extension appeared consistent with this.
Resolved – Noted unanimously

11/18/19 Notifications received from Planning Authority –

- b/ Application TCP/22110/A-P/00131/18: Acorn House, West Green, St Helens, Ryde, Isle of Wight. PO33 1XA: Proposed ancillary dwelling.
Resolved – Noted unanimously

12/18/19 Maintenance –

Cllr Thomson noted the condition of the garden at Latymer Road and need for some maintenance, Cllr Hind said that she would visit the site and assess what actions could be taken to address the concerns raised.

13/18/19 Member Matters-

- a) The Clerk had not received any questions on the work of the Council by noon 8th April 2018.
- b) Cllr Duckett reported on the meeting with IWC Officer Lee Matthews, the site visit included consideration of a meadow at locations around the Green that might deter drivers from damaging the edges of the Green. The Parish Council could take this initiative forward in the future, but it was noted by Cllr Thomson that previous initiatives regrettably attracted dog fouling although a different scheme may be successful.
- c) Cllr Hind reported on an initial costing of £500 to replace the wooden surround of the information panel, and members agreed to seek to source other potential providers to make the map good. Members would report back to next meeting and resolve away forward.
- d) Cllr Duckett reported on the planting of a commemorative shrub at the local Primary School, Cllr Coleman noted it was dedicated to the life of CAA Way, from the village, who died in March 1918 and it was hoped that this would be developed for the centenary project later in the year. Cllr Coleman thank Cllrs Joost and Duckett for attending, and over 60 students also took part.
- e) Cllr Spit reported on recent meeting with the Plan co-ordinator, following collection of equipment, and he would update members on any future meeting and development of the network. Cllr Robertson thanks Cllr Spit for the progress made.
- f/ Members noted the information on Parking Charges on the Duver by IW Council, and asked the local members to request repairs to the potholes in the Car Park given the revenues raised and the need to protect an asset that generated considerable income.
- g/ Cllr Coleman reported on the impact of opening time reductions at Lynbottom Tip and members requested the local members considered seasonal flexibility, and operational changes that would secure the savings required, as well as provide a service that better met the needs of residents, particularly during the summer months.
- h/ Cllr Coleman reported on the number of second home owners in the village, and thanked IW Cllr Tyndall for providing the information, and Cllr Robertson noted that they all paid a 100% contribution.
- i/ Cllrs Coleman, Duckett and Spit reported on a recent IWC seminar for Parish Council, which included briefings on Planning, draft proposals by the Boundary Commission which would affect the boundaries of some of the forty IWC wards on the Island, but not the parishes. Members had been invited to future meetings and dates had been changed to avoid clashes with local meetings.
- j/ Cllr Coleman reported on a forthcoming meeting, at County Hall, regarding the Car Boot Sale and noted that this was a matter for the Sports Association, and the attendance of the Parish Council was for information and to help secure a satisfactory outcome.
- k/ Cllr Coleman reported on initial discussions for a Football Team to return to playing on the Green on Saturdays, and noted the support provided by the Parish Council cutting the Green, providing storage and giving advice for possible funding. If the club contacted the Council for further help it would be placed on agenda.

14/18/19 Key Messages

Cllrs Thomson and Duckett raised concerns regarding the proposed closure of the Mill Road Public Footpath R86, and members agreed to contact IWC, Island Roads and Rights of Way expressing their concern, requesting a delay in implementation until a meeting could be arranged, and for consideration of other options to mitigate the impact of the proposals. Individuals Cllrs said they would contact appropriate officers as a matter of urgency, and Cllr Tyndall also said he would seek urgent clarification. Cllr Tutton noted that this would be reflected in the Key Messages, and placed on the website, in addition to other items resolved at the meeting.

15/18/19 Date of next meeting-

The date of the next meeting was confirmed as the Annual Meeting on Monday 14th May 2018, which would be followed by an ordinary meeting.

Meeting closed at 8.30pm

Signed (Chairman) 14th May 2018