



**Present: Councillors: Chairman J Robertson, J Coleman, V Duckett, C Hind, M Anderson, J Spit, K Tutton, and I Thomson**

**Clerk: R Priest**

**Public: Six and IW Cllr M Murwill**

## Minutes

**16/18/19 Election of Chairman** – Cllr Robertson welcomed members to the meeting, and stood down from the Chair. Vice Chairman Coleman took the chair for this item and asked for nominations for the forthcoming year, Cllr Tutton nominated Cllr Robertson, seconded Cllr Anderson.  
**Resolved** – 6 votes for, 1 against (Cllr Robertson didn't vote), Cllr Robertson elected Chairman of Parish Council and signed Declaration of acceptance of Office.

**17/18/19 Election of Vice Chairman** – Cllr Robertson nominated Cllr Coleman, seconded by Cllr Spit.  
**Resolved** – 5 votes for, 2 against, 1 abstention (Cllr Coleman didn't vote), Cllr Coleman elected Vice-chairman and signed Declaration of Acceptance of office.

**18/18/19 Apologies-**  
Apologies received from IW Cllr B Tyndall.

**19/18/19 Declarations of interests and requests for dispensation-**

There were none.

**20/18/19 Minutes-**

Cllr Robertson referred to the minutes and Cllr Spit proposed, seconded Cllr Tutton, that the Minutes of the meeting held on 9<sup>th</sup> April 2018 be approved as a true and accurate record.

**Resolved** – Minutes proposed by Cllr Duckett and Seconded Cllr Coleman, approved by 7 votes, Cllr Anderson abstained due to not being at previous meeting.

**21/18/19 Chairman's Announcement-**

Cllr Robertson thanked Cllr Spit for providing refreshments for the meeting again and noted the progress made on the Causeway development, and hope the walk would be open again in June, and thanked Cllr Coleman and IW Cllr Tyndall for their work on this matter.

**22/18/19 Public participation-**

Mr B Williams referred to parking on the Duver, and the Clerk would circulate the email response provided by IWC regarding the concern regarding duration of charging.

**23/18/19 Report of Isle of Wight Ward Councillor-**

Cllr Murwill updated members on Lynnbottom Tip and changes in opening hours, access arrangements, and the need for budgetary savings, and further information would be circulated via the clerk. The review of Fire Service provision had been deferred for greater detail, and residents asked about the recent fire in Bembridge, and Cllr Murwill attended the scene and met with residents and fire personnel, and appreciated the need to balance appropriate provision with resources available on the Island.

**24/18/19 Report (verbal) on taking forward Parish Council decision on Public Toilets**

Cllr Coleman reported on the recent site inspection and electrical certification, the extension of the current arrangement with Wallgate via Ventnor Town Council, and the proposed meeting in June to discuss upgrading of the installation, which was 30 years old.

There would be continued monitoring of the amenities to ensure due diligence, and a further report produced in September to enable a decision to be taken regarding longer term, including freehold or leasehold options, and potential investment by third parties.

#### **25/18/19 Report (verbal) on progress of Parking Strategy Project and receipt of confirmation of financial contribution from IW Council.**

Cllr Tutton updated members discussions with the consultant, and the development of a range of options, some quick gains and some longer-term aspirations. Members asked for the parking on the Duver to be included in the review.

Cllr Tutton noted the School had replied to the survey, and hoped the Surgery and Garage would return forms in near future; and the proposal was for a briefing in July, and meetings with Consultant in September, with paper available for October meeting of the Council.

#### **26/18/19 Finance-**

a/ Members discussed the Asset Register, and Cllr Spit agreed, with Cllr Anderson, to review the assets and report back at a future meeting. Members approved the Register (Cllr Tutton abstained).

b/ Members received the Internal Auditors Report for 2017/18 and noted its contents.

c/ Members received the 4<sup>th</sup> Quarter, and Year End, bank reconciliation, and noted its contents.

d/ Members received the year end accounts, for the year ending 31<sup>st</sup> March 218, and noted its contents.

e/ Members approved Section 1 (Annual Governance Statement) of the External Audit Annual Return and authorised the Chairman to sign Section 1 on behalf of the Parish Council.

f/ Members approved section 2 (Accounting Statement) of the External Audit Return and authorised the Chairman to sign Section 2 on behalf of the Parish Council.

g/ Members noted receipt of the £30,490 Parish Precept from IW Council.

h/The RFO presented the following invoices for authorisation which were **agreed**:

<b>Chq No</b>	<b>Payee</b>	<b>Amount £</b>
300160	Electrical IOW – Toilets certification	198.00
300161	Community Action (IOW) – April 2018	732.08
300162	Gareth Hughes – Internal Audit	120.00
300163	R Priest – Expenses, Ink, Envelopes	132.45
300164	Mrs C Hind – Expenses, Latimer Road Repairs	75.00

#### **27/18/19 Planning applications received-** the Council considered the following applications:

a/ TCP/20348/P/00410/18 Kenneth House, Eddington Road – demolition of garage and proposed garage and extensions.

**Resolved** – Noted unanimously

#### **28/18/19 Notifications received from Planning Authority –**

a/ Notifications previously circulated and noted.

#### **29/18/19 Maintenance –**

Cllr Hind updated members on the work undertaken on Latimer Road seating area, and members thanked Cllr Hind for her work.

#### **30/18/19 Nominations to external bodies**

a/ IWALC – Cllr Robertson nominated Cllr Anderson, seconded by Cllr Thomson, and unanimously approved.

b/ Cllr Duckett nominated Cllr Coleman, seconded by Cllr Tutton, and unanimously approved.

c/ Cllr Anderson nominated Cllr Thomson, seconded Cllr Robertson, and unanimously approved.

#### **31/18/19 Review of Memberships and subscriptions**

Members agreed current memberships and subscriptions and would review at time of invoicing.

**32/18/19 Member Matters-**

- a) The Clerk had not received any questions on the work of the Council by noon 13<sup>th</sup> May 2018.
- b) Cllr Coleman updated members on discussions with IWC on the closure of the Causeway, and noted that the works were on schedule to be completed in June.
- c) Members noted receipt of 2 costings for repair of information panel (£350 and £700), and agreed to take forward lower quote subject to further detail. The clerk would contact supplier and circulate details. Members thanked Cllr Hind for taking forward.  
Resolved: Cllr Robertson proposed and Cllr Coleman seconded, 5 in favour (3 against). Proceed with project within Budget of £350.
- d) Cllr Thomson circulated details of a proposed flagpole and WW1 commemorative bench, further details would be provided to a future meeting regarding any planning considerations, and the maintenance of the proposed flagpole and flags.
- e) Members approved the request by British Red Cross for use of the Green for a charitable event.
- f/ Cllr Duckett reported on the ward walk with Island Roads, and highlighted specific areas of concern, and members noted some action had been taken, and that highway issues would remain on the agenda.
- g/ Cllr Coleman outlined proposal for an August meeting with Island Roads, providing a briefing for residents.
- h/ Cllr Coleman reported on a meeting, with IWC, on the Car Boot Sale and the work of the local association to comply with Health & Safety requirements, Cllr Coleman also noted a forthcoming meeting regarding use of the Green by a Football Club.

**33/18/19 Key Messages**

Cllr Tutton noted that the election of Chairman and Vice-Chairman, setting of precept at same level as previous year, and other items covered by agenda would be reflected in the Key Messages, and placed on the website, in addition to other items resolved at the meeting.

**34/18/19 Date of next meeting-**

The date of the next Ordinary meeting was confirmed as Monday 11<sup>th</sup> June 2018.

Meeting closed at 8.55pm

---

Signed ..... (Chairman) 11<sup>th</sup> June 2018