St Helens Parish Council

Ordinary meeting, Monday 13th May 2019, 7.30 pm at St Helens Community Centre

Clerk: R Priest
Public: Ten and IW Cllr B Tyndall

Minutes

16/19/20 Election of Chairman – Cllr Robertson welcomed members to the meeting, thanking all Councillors for their support during the previous 2 years and stood down from the Chair, nominating Cllr J Coleman, seconded by Cllr Spit.
Resolved – 6 votes for, 1 against (Cllr Anderson abstained), Cllr Coleman elected Chairman of Parish Council and signed Declaration of acceptance of Office.

17/19/20 Election of Vice Chairman – Cllr Coleman nominated Cllr Spit, seconded by Cllr Hind.
Resolved – Unanimous Cllr Spit elected vice-chairman and signed Declaration of Acceptance of office.

18/19/20 Apologies -
Apologies received from Cllr Thomson and IW Cllr Murwill.

19/19/20 Declarations of interests and requests for dispensation -
There were none.

20/19/20 Minutes -
Cllr Coleman referred to the minutes and Cllr Spit proposed, seconded Cllr Tutton, that the Minutes of the meeting held on 8th April 2019 be approved as a true and accurate record. Cllr Coleman noted there had been no update from Cllr Thomson on allegations made against the Clerk or contractor regarding VAT and HMRC.
Resolved – Minutes proposed by Cllr Duckett and Seconded Cllr Coleman, unanimously approved.

21/19/20 Chairman’s Announcement -
Cllr Coleman thanked the outgoing Chairman on behalf of the Council for all of his work in the previous 2 years, in particular during some challenging times, and for his tolerance of ongoing email correspondence from Councillors. Cllr Coleman thanked members for their support and looked forward to working them and the community to take forward the momentum of the Council, and meeting needs of Residents.

22/19/20 Public participation -
Mr B Williams highlighted continuing concerns about Guildford Park development proposals, and the possibility of reviewing Public Engagement rules; 2 members of the public raised issue of the closure of Station Road Toilets; and Mr MacInnes highlighted National Trust concerns, and Cllr Duckett outlined the outcome of the recent meeting and would report on future meetings.

23/19/20 Report of Isle of Wight Ward Councillor -
Cllr Tyndall updated members on forthcoming proposals for Guildford Park and members agreed to contact IWC Planning to express wish to speak at Planning Meeting, the Clerk would contact appropriate officers. Cllr Tyndall also updated members on the issues facing Nodes Point Priory planning decision in Nettlestone & Seaview, Cllrs Tutton and Duckett noted they were meeting Seaview Cllrs to share concerns and provide support. Cllr Tyndall also noted Island Roads work on Duver Car Park and Cllr Coleman noted the ongoing efforts to secure repair work on the site.
24/19/20 Report (verbal) on Duver Project

Cllr Coleman reported on the completion of the Toilet Project, with installation of dog lead hook to stop dog owners taking pets into the Toilets, and the positive feedback from users of the Duver; work was in progress regarding regular maintenance programmes. The extra-capacity bins were in place, and the damaged fence had been removed, National Trust would be contacted regarding the Gate; and the benches would be subject to the agreement with Community Payback. There had been successful beach cleans and this would be in place in the Summer, with outside funding being negotiated. Cllr Duckett would be developing proposals for Church Green in advance of the next budget round. Cllr Coleman noted the current closure of Station Road Toilets, due to health & safety, as well as recent anti-social behaviour, and that costings were being sought from contractors but initial estimates were in order of over £15,000, for a Toilet still subject to Defra feedback regarding de-registration.

25/19/20 Report (verbal) on Heritage Trail Project

The Clerk noted recent discussions with the School, currently sitting Sats exams, and the Down to the Coast Co-ordinator, and the next steps would be developing a draft route and meeting students, as well engaging further with historical association.

26/19/20 Finance-

a/ Members discussed the Asset Register, and Cllr Spit agreed, with Cllr Anderson, to review the assets and report back at a future meeting. Members approved the Register (Cllr Tutton abstained).
b/ Members received the Internal Auditors Report for 2018/19 and noted its contents.
c/ Members received the 4th Quarter, and Year End, bank reconciliation, and noted its contents.
d/ Members received the year end accounts, for the year ending 31st March 2019, and noted its contents.
e/ Members approved Section 1 (Annual Governance Statement) of the External Audit Annual Return and authorised the Chairman to sign Section 1 on behalf of the Parish Council.
f/ Members approved section 2 (Accounting Statement) of the External Audit Return and authorised the Chairman to sign Section 2 on behalf of the Parish Council.
g/ Members noted receipt of budget requirement is £33,820 of which £249 received as council tax support grant leaving £33,571 as the precept.
h/ The RFO presented the following invoices for authorisation which were agreed:

<table>
<thead>
<tr>
<th>Chq No</th>
<th>Payee</th>
<th>Amount £</th>
</tr>
</thead>
<tbody>
<tr>
<td>300218</td>
<td>Zurich Insurance _ Annual Premium</td>
<td>507.31</td>
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<tr>
<td>300219</td>
<td>Gareth Hughes – Internal Audit</td>
<td>125.00</td>
</tr>
<tr>
<td>300220</td>
<td>Idverde – Grounds Maintenance</td>
<td>4113.60</td>
</tr>
<tr>
<td>300221</td>
<td>Brighstone Landscaping – Duver Beach</td>
<td>60.00</td>
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<tr>
<td>300222</td>
<td>Cllr Coleman Exp – Duver Toilets, etal</td>
<td>131.09</td>
</tr>
<tr>
<td>300223</td>
<td>Community Action (IOW) – April 2018</td>
<td>730.01</td>
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<tr>
<td>300224</td>
<td>Mrs C Hind – Expenses, Latimer Road Repairs</td>
<td>20.00</td>
</tr>
</tbody>
</table>

27/19/20 Planning applications received- the Council considered the following applications:

a/ TCP/33773 – P/00304/194 – Yar Quay, Latimer Road, PO33  Householder Application – demolition of existing balcony; proposed single storey extension and balcony at first floor level.  
Resolved – Noted unanimously

28/19/20 Notifications received from Planning Authority –

a/ Notifications previously circulated and noted, in particular the conditions placed on the Olivers Planning application that had been approved.

29/19/20 Maintenance –

Cllr Hind updated members on the work undertaken on Latimer Road seating area, and members thanked Cllr Hind for her work.
30/19/20 Nominations to external bodies
   a/ IWALC – Cllr Anderson nominated Cllr Spit, seconded by Cllr Tutton unanimously approved.
   b/ Members agreed to leave BHAG representation as it is.
   c/ Cllr Coleman noted Personnel Panel remained as Chairman, Vice-Chairman, and lead members Cllrs Hind, Tutton and Duckett. Cllr Anderson expressed concerns about the role of the group and the Chairman noted it was in place regarding staffing and associated matters.

31/19/20 Review of Memberships and subscriptions
   Members agreed current memberships and subscriptions and would review at time of invoicing.

32/19/20 Member Matters-
   a) The Clerk had not received any questions on the work of the Council by noon 12th May 2019.
   b) The clerk circulated correspondence from CAB, Victim Support and Natural Enterprise, and members noted, and referred to local grants policy;
   c) Members noted receipt of costings for the Duver and Station Road testing for Legionellas;
   d) Cllr Thomson apologised for absence and the proposal for June 6th events noted;
   e) Members noted recent correspondence with Carnival Committee and Clerk would contact again;
   f) The Clerk noted further request for suggested date for Ward Walk with Island Roads.

33/19/20 Key Messages
   Cllr Tutton noted that the election of Chairman and Vice-Chairman, the completion of the Duver Toilet Project, concerns on Guildford Park and other items covered by agenda would be reflected in the Key Messages, and placed on the website, in addition to other items resolved at the meeting.

34/19/20 Date of next meeting-
   The date of the next Ordinary meeting was confirmed as Monday 10th June 2019.

Meeting closed at 8.25pm

 Signed ........................................................................................................................................ (Chairman) 10th June 2019