Minutes

92/19/20 Apologies-
Apologies received from Cllr Anderson and IW Cllr Murwill.

93/19/20 Declarations of interests and requests for dispensation-
There were none; the Clerk referred to correspondence with IWC and need to declare any interests, or partner interests in Duver Beach Huts, Cllr Duckett said that her interest was declared, Cllr Thomson said that he had not registered his partner’s interest and may not in future, due to confidentiality, the Clerk and Chair explained the policy and need for openness and transparency, including when voting on decisions relevant to the Duver. The Clerk provided Cllr Thomson appropriate forms.

94/19/20 Minutes-
Cllr Coleman referred to the minutes and Cllr Tutton proposed, seconded Cllr Duckett, that the Minutes of the meeting held on 14th October 2019 be approved as a true and accurate record.
Resolved – Minutes proposed by Cllr Spit and seconded by Cllr Duckett, approved by 3 Members (Cllr Spit not at last meeting) and Cllr Thomson wished to add his comments, which are included in minute book.

95/19/20 Chairman’s Announcement-
Cllr Coleman updated members regarding the Parish Council vacancy; and the resignation of Cllr Robertson, and thanked him for his contribution. Members noted this vacancy would be subject to co-option in 2020. Cllr Coleman noted discussions with IWC regarding Station Road Surface Water and that the Parish had agreed to co-fund project with IWC Leading work, members also noted the trees in Parish were responsibility of IWC. Members also noted the launch of Village Angels was a success, although there has been ongoing issues with the lights, possibly due to vandalism, and action was planned during the week.

96/19/20 Public participation-
A resident highlighted school and community arts projects for 2020, to be judged in February 2020; another resident highlighted concerns re legal notices on Guildford Road, and Cllr Tyndal noted that IWC Officers were preparing a robust response, reflecting status of road and view of Highways Authority.

97/19/20 Report of Isle of Wight Ward Councillor-
Cllr Tyndall updated members on recent correspondence on GP Practice, and decision was made by CCG, and the Clerk would seek clarification of future proposals following closure of Beech Grove. Cllr Tyndall had also taken action, following requests from Parish Council, on low-loader damage to the Green, and parking in Car Park by cars without road tax.

98/19/20 To note and comment as appropriate on Public Space Protection Order IWC Consultation
Members noted that the launch of the consultation had been deferred to the New Year, but recognised the need to ensure National Trust also included regarding the Duver, and to maintain dog-friendly approach for visitors and residents, with appropriate signage, and would comment when consulted.

99/19/20 To note and comment as appropriate on St Helens Plan
Members thanked the Clerk and Chairman for the considerable progress made and noted report.

100/19/20 Review of Policies (Code of Conduct, Standing Orders, Member/Officer Protocol, Health & Safety Statement, Data Protection, and Dignity at Work Policies
Members reviewed policies and unanimously approved updated policies.
101/19/20 Finance-
   a/ The RFO presented the following invoices for authorisation which were agreed:

<table>
<thead>
<tr>
<th>Chq No</th>
<th>Payee</th>
<th>Amount £</th>
</tr>
</thead>
<tbody>
<tr>
<td>300261</td>
<td>S Hook Plumbing – End of Season Duver Toilets</td>
<td>50.00</td>
</tr>
<tr>
<td>300262</td>
<td>SSE Station Road Toilets – pre return to IWC</td>
<td>1015.62</td>
</tr>
<tr>
<td>300263</td>
<td>Community Action – Salary November 2019</td>
<td>828.86</td>
</tr>
<tr>
<td>300264</td>
<td>P Gaskin – Xmas Tree and light installation</td>
<td>600.00</td>
</tr>
<tr>
<td>300265</td>
<td>Cllr Coleman expenses – Xmas Lights, timer and</td>
<td>166.85</td>
</tr>
<tr>
<td></td>
<td>key</td>
<td></td>
</tr>
<tr>
<td>300266</td>
<td>HIW CRC Community Payback – Benches 19.10.19</td>
<td>159.90</td>
</tr>
<tr>
<td>300267</td>
<td>Idverde Grounds Maintenance -</td>
<td>1016.40</td>
</tr>
<tr>
<td>300268</td>
<td>Community Action – Salary December 2019</td>
<td>826.86</td>
</tr>
<tr>
<td>300269</td>
<td>SSE Duver Toilets Electricity – 3rd Qtr</td>
<td>146.80</td>
</tr>
<tr>
<td>300270</td>
<td>St Helens Community Centre – Hall Hire 2019</td>
<td>200.00</td>
</tr>
</tbody>
</table>

b/ The clerk updated members on delay to change in banking arrangements, and the receipt of £1,000 grant from IWC for Duver Toilets.

c/ Members discussed outline budget for 2020/21 and unanimously approved in principal.

102/19/20 Planning applications received- There were no current applications.

103/19/20 Notifications received from Planning Authority – Notifications previously circulated and noted.

104/19/20 Maintenance – Further benches on Gaggen Path.

105/19/20 Member Matters- (not covered by agenda)
   a) The Clerk had not received any questions on the work of the Council by noon 8th December 2019.
   b) Members discussed actions taken to protect the Greens and unanimously approved way forward.
   c) Project team to meet in January 2020 to finalise project completion, and report in February.
   d) Cllr Spit updated members on work of Community Payback team and improvement in public realm.
   e) The Clerk outlined plans for VE Day 2020 projects, to be included in Budget for 2020/21.
   f) Cllr Thomson outlined his request for signage on the Duver Toilet Doors, members confirmed that the notice Board on Toilets next to door was sufficient and avoided damage to paint/doors.
   g) Cllr Thomson outlined why he had requested FOI for work on Station Road, and members confirmed information had been provided and that work was planned for surface water issues.
   h) Cllr Thomson asked for information on work on Duver Toilets, the Clerk explained that this had been provided in earlier correspondence, and Cllr Tutton noted that Cllr Thomson has signed the documentation, and that internal auditor had signed off accounts. Members asked Cllr Thomson to clarify what additional information was required and for what purpose.
   i) The next meeting would include Budget and Precept items.

106/19/20 Exclusion of Public and Press (s.1(2) Public Bodies (Admission to Meetings) Act 1960.

CONFIDENTIAL MINUTE
   a/ Members noted that tendering process for Duver Toilet Maintenance deferred to February 2020.
   b/ Members discussed the workload on clerk further to increased number of FOI’s from Cllr Thomson, and the Member/Officer Protocol, with members having a duty of care to Clerk, given Cllr volume of emails sent by Thomson. Members agreed that the Chair would, in future, respond to requests and that requests would be on future agenda unless requiring immediate action. Members unanimously agreed.

107/19/20 Key Messages
   Members noted plans for 2020, Station Road and Greens, and Clerk would draft report.

108/19/20 Date of next meeting-
   The date of the next Ordinary meeting was confirmed as Monday 10th February 2020.

Meeting closed at 8.50pm

Signed ………………………………………………………………………………………………………… (Chairman) 10th February 2020