

St Helens Parish Council

Minutes of the Planning Committee meeting held at St Helens Sports Pavilion on the 13th June 2016 at 6.45pm.

70/2016 Application No: P/00717/16 Alt Ref: TCP/32514/A

Location: Linda Cottage, The Diggings, St. Helens, Isle Of Wight, PO331UW.

Proposal: Demolition of bathroom and store; single/two storey rear extension to form utility and ensuite (revised scheme).

NO COMMENT

Minutes of the Parish Council meeting held at 7pm on the 13th June 2016 at St Helens Sports Pavilion.

In attendance:

Chair: Mr Earnshaw

Councillors: Cllr Bacon, Mr Campbell, Mr Thomson.

Clerk: Mrs Dyer

Peter Fellows from 'Down to the Coast' and 7 members of the public.

71/2016 Apologies for absence.

Apologies received from Mrs Yates and Miss Ryan.

72/2016 Declarations of interest.

None received.

73/2016 Minutes- To sign and agree the minutes of the meetings held on the 9th May 2016.

Cllr Bacon proposed the minutes of the 9th May 2016 be signed as true and correct.

2nd Mr Campbell

RESOLVED – Minutes approved and signed as true and correct.

74/2016 Public Forum

A member of public raised that there was still some rubbish behind the toilet block, the Clerk said that she had moved all the rubbish reported last month. The member of the public asked Councillors to note that there was a large metal set of weighing scales and other rubbish within the undergrowth. Mr Thomson offered to move it.

A member of the public raised that he believed that minute 63/2016 was recorded incorrectly. He believed Cllr Bacon had seconded the motion not Mrs Yates as recorded in the minutes.

A member of the public raised that he believed the grass cutting was not up to the standard of previous years. The Clerk explained there had been some teething troubles this year as the tractor had broken and was out of action for a few weeks and had also got stuck on the Green twice due to boggy ground conditions. Some parts of the Green were too wet to mow with the tractor.

A member of the public asked whether the recent traffic monitoring cables installed on Upper Green Road indicated any possible speed restrictions. Councillors advised that they not been informed of any plans.

75/2016 Peter Fellows - To receive information regarding S106 monies.

Mr Fellows gave a short talk to the parish council about the work of his organisation 'Down to the Coast' and explained about the improvements works just finished on Gaggen Path and asked whether the parish council may consider donating some of the Section 106 monies due towards future projects.

Councillors asked him to note that the new handrail on the bridge at the bottom of the path had attracted a number of complaints as it was made of scaffold poles and not in-keeping with the surrounding area.

76/2016 To receive and approve Internal Auditors Report.

Mr Campbell proposed that the report be approved.

2nd Mr Earnshaw.

RESOLVED – Internal Audit report noted and approved.

77/2016 Finances- To approve Annual return for External Audit.

Mr Campbell proposed that the Annual Audit return is approved for external audit.

2nd Mr Thomson.

RESOLVED – Annual report approved for external audit.

78/2016 Appointment to committees – To fill any vacant positions.

Mr Thomson was asked if he was happy to continue on the Planning, maintenance and Emergency planning committees. He confirmed he was happy to continue.

Mr Earnshaw offered to be the Parish Council representative for IWALC if Mr Robertson couldn't make meetings.

79/2016 To discuss a change of venue for Parish Council meetings.

Deferred to next month.

80/2016 To discuss plans for IOW Day.

Cllr Bacon explained that the Island's High Sheriff Robin Courage has organised IOW Day to take place on the 24th September. He asked the Council for ideas to enable the village to join in. Bunting is available free of charge and the Harbour was running a food festival again this year over that weekend. There are many events across the Island and asked for ideas for St Helens.

The Clerk promised to apply for the free bunting and research some ideas.

81/2016 Complaint – To receive notification of formal written complaint.

The Clerk confirmed with Councillors that they had all seen and noted the complaint received from Mr Williams and offered Mr Williams the chance to speak to Councillors regarding his complaint. He declined the offer. Councillors noted that much of the complaint related to concerns over the complainant's belief there had been a conflict of interests therefore the complainant will be advised to contact the Monitoring Officer at County Hall to pursue these aspects of the complaint.

The parish council noted that a complaint had been received.

82/2016 Clerk's report.

- Update on Duver toilets

She reported that she was hopeful that the toilets would be open very shortly. All the work required this end has been done and she was waiting to receive the full electrical safety report, someone at the council to sign the paperwork and to pick up the keys. For the last 4 years the parish council has kept the toilets open over the winter and have agreed a budget with an allowance to do that again this year, the Clerk promised to put this on the agenda next month so the parish council can discuss whether they want to continue with this. The cleaners have agreed to clean the toilets over the summer at no extra cost however, she has agreed with them to pay £500 towards the costs of toilet rolls, hand wash and cleaning supplies for the summer as the toilets are very busy and use far more than the ones on the green. She reported that she been approached by someone wishing to discuss the possibility of taking on the toilet block in future, she has referred them to the Isle of Wight Council and have asked the IW Council to keep the parish council informed of any developments.

- Update on Grass cutting

There have been a number of issues with regards to the cutting of the Greens, the bottom of both the cricket and football pitches have been waterlogged and the tractor has got stuck in the mud twice. The contractors have hand cut some of the longest bits but are waiting for it to dry out before they can get the tractor on, as the weather improves they should be able to get on and cut properly. Their contract stipulates that they should not damage the ground by cutting and they are being careful not to create ruts and cause damage.

- Update on water on Station Road

Island Roads has carried out an investigation into the water on Station Road, they are suggesting the installation of a "French Drain" and have asked the IW Council (the landowner) to fund the work.

The annual report will be ready shortly for delivery I would suggest that it is delivered with the Housing needs survey so we can get the Parish Plan finalised as this is required for one of the major elements of the plan.

- Update on Vacancy

There have been no requests for an election so therefore the council may co-opt a new councillor, the advert has been placed with a closing date of the 2nd July.

83/2016 Finance Report and to approve invoices due for payment.

Invoices Due June 2016

Toilets on the Green

Dares Ltd	Drain Clearance Toilets on the Green	£60.00
IFF (UK)	RADAR Lock replacement	£201.42
Ventnor Town Council	Wallgate repair/service	£450.00
EasyCleaners	Toilet Cleaning	£606.67

Toilets Duver

EasyCleaners	Cleaning Supplies/loo rolls/handwash to maintain Duver toilets	£500.00
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Misc

NALC	Local Councils Ref book	£54.99
Tesco Direct	Mobile Phone	£22.00
Tesco	Mobile phone credit	£20.00
Lisa Dyer	Mileage	£54.08
Community Action	Wages /previous years underpayments	£2,643.88
Zurich	Parish Insurance	£413.42
Gareth Hughes	Internal Audit Fee	£110.00

Mr Earnshaw proposed that all invoices be approved for payment.

2nd Mr Campbell

RESOLVED – All invoices approved for payment.

84/2016 Councillor reports and request for items to be included on future agenda.

Mr Campbell asked what was happening with regards to bench painting. Mr Thomson replied that he now had the required supplies and that Mr Earnshaw is next on the list to varnish his assigned benches.

Mr Campbell was asked what time the car boot sale starts on Village Fayre day? He was advised to ask Miss Ryan who was organising the event this year.

Councillor Bacon asked for Section 106 payments to go on the next agenda.

Councillor Bacon asked that the parish council discuss the possibility of funding entry fees for local children to take part in a short story competition on the next agenda.

Cllr Bacon also reported that good progress was being made with regards to reopening the Youth Club he informed Councillors that there is meeting planned for the 30th June at 7pm in the Community Centre and asked Councillors to attend.

Mr Earnshaw mentioned there were still grass cuttings in the hedge of the property next to the cricket green and asked if the cricket club could be asked to remove them.

Mr Thomson asked about what was happening with the K9 Dog signs. The Clerk replied that Miss Ryan had them and that she believed they had been sent to the printers to have the parish council logo put on.

Mr Thomson also asked how the Clerk had obtained the names and addresses of beach hut owners she replied that she had received them from the company that owns the beach huts but could not release them due to Data Protection regulations.

Mr Thomson apologised to the Clerk for his behaviour towards her and Mrs Parker following a meeting earlier on in the year.

Meeting closed 8.33pm.

Signed..... Chair

Date.....