



Ordinary meeting, 11 December 2017, 7.00pm at St Helens Community Centre

Present: Councillors: M Anderson, J Coleman, V Duckett, C Hind, J Robertson, K Tutton,
J Spit [later]

Clerk: P Baxter;

Public: Eight.

Minutes

Action

138/17/18 Apologies-

Apologies received from Cllr Thomson; and Cllrs Murwill and Tyndall [IWC].

139/17/18 Declarations of interests and requests for dispensation-

There were none.

140/17/18 Minutes-

Cllr Tutton proposed, seconded Cllr Coleman, that the Minutes of the meeting held on 13 November 2017 be approved.

Resolved – Unanimous.

141/17/18 Chairman's Announcement-

The Chairman announced the resignation of the Clerk, and thanked him for his service.

142/17/18 Public participation-

Mr Williams clarified that his question and comments on the draft budget at the November meeting referred to provision of insurance for the public toilets. Mr Williams also made representations on the provision of an additional waste bin, and the potential for displaced vehicle parking on the village greens. Mr Dyer questioned progress on the refurbishment of the bench near the Poulton Stone on Gaggen Path, the Clerk undertook to make enquiries.

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143/17/18 Co-option to office of councillor-

The Chairman invited Mr Spit and Mr Withe to make presentations to the council, and then invited questions from councillors of the candidates. A vote was then taken:

Mr Spit 3 votes, Mr Withe 2 votes, neither candidate to be selected 1 vote.

Resolved – that Mr Spit be co-opted to the Council.

Mr Spit was welcomed by the Chairman and Members, signed the Declaration of Acceptance of Office, was presented with copies of the Council's policies and budget, and took his seat.

144/17/18 Nominations to Personnel Panel-

a) The Clerk reported that upon the resignation of Cllr Woodcock the Personnel Panel was reduced to below quorum. Cllr Coleman proposed, seconded Cllr Robertson, that Cllrs Tutton, Hind and Duckett be nominated.

Resolved - (6/0) 1 Abstention. Carried.

b) Cllr Robertson proposed, seconded Cllr Coleman, that the Draft Terms of Reference for the Panel be agreed and passed to the Panel for adoption.

Resolved – (6/0) 1 Abstention. Carried.

145/17/18 Code of Conduct Training and Dignity at Work Policy

a) The Chairman invited all councillors to undertake to attend training to be arranged in February 2018 by IW Council on the Code of Conduct, which was **agreed** unanimously, subject to dates being announced;

b) Cllr Robertson proposed, seconded Cllr Coleman, that the Personnel Panel be asked to review the Dignity at Work Policy for its content and effectiveness.

Resolved – Unanimous.

146/17/18 Reports from outside bodies-

Cllr Anderson reported on his recent attendance at an IWALC Executive Committee meeting, which received a presentation on the Island Regeneration plan, and discussed the new Core Strategy that would consider how affordable housing would be provided in future.

147/17/18 Representation on outside bodies-

Cllr Robertson reported that the daytime nature of meetings of the Bembridge Harbour Advisory Group precluded his attendance and proposed that Cllr Coleman be nominated, seconded Cllr Hind.

Resolved – Unanimous.

It was **agreed** to defer the item on representation at IWALC to a future meeting.

148/17/18 Core Values and Draft Corporate Plan-

- a) The Clerk presented a series of Core Values for the Council to consider, suggesting these as the guiding principles by which it would in future present itself to partners and the community, which were **agreed**.
- b) The Clerk continued by explaining the purpose and structure of the Plan, and outlined the range of Themes and Actions developed in a recent Members' Seminar. Cllr Tutton proposed, seconded Cllr Hind, that the Plan be launched for public consultation, with a view to adopting the Plan at the next meeting of the Council.

Resolved – Unanimous.

149/17/18 Parking issues-

Cllr Tutton presented a discussion paper, and invited the Council to accept that there are a range of parking issues in the parish that could benefit from review, which was **agreed**.

Cllr Tutton proposed, seconded Cllr Hind, that IW Council be asked to conduct a supply and demand survey of the parish and develop solutions for improving parking for this Council to consider.

Resolved- Unanimous. Cllr Tutton undertook to make the enquiry.

150/17/18 Planning applications received- the Council considered the following application:

Application P/01409/17 19 Lower Green Road, St Helens. Change of Use from shop and catering kitchen (A3) to residential dwelling (C3). It was **agreed** there were no observations to make.

151/17/18 Development planning-

It was **agreed** to defer this item to a future meeting.

152/17/18 Waste Bins-

The Clerk reported inclusion of this item as arising from representation received from a member of the public, and outlined the proposed siting and costs of an installation. As the member of public and the councillor to whom it was addressed were not present it was **agreed** that this item be deferred to a future meeting.

153/17/18 Replacement bench-

The Clerk presented a proposed siting and costs of a replacement bench on the cricket green, arising from the approval in principal at the last meeting to consider a donor offer received. Cllr Robertson proposed, seconded Cllr Hind, that the siting and provision of a replacement bench be approved, subject to funds being received from the donor in advance.

Resolved – Unanimous. The Clerk undertook to seek the funds from the donor.

154/17/18 Grant requests- the Clerk reported three Grant requests received:

- a) St Helens Church Burial Ground, £250 as per annual budget provision – **agreed**;
- b) Isle of Wight Armed Forces Day, 2018 (Royal British Legion): Proposed Cllr Anderson, seconded Cllr Coleman that £200 be awarded.
Resolved – (6/1) Carried.
- c) Optio Voluntary Car Scheme: Proposed Cllr Robertson, seconded Cllr Tutton, that £150 be awarded.
Resolved – Unanimous.

155/17/18 Draft Budget 2018/19-

The Responsible Financial Officer (RFO) presented the second draft budget. The Council **agreed** that no substantial alterations to the draft were required at this stage, pending advice awaited on the Council Tax base calculation from IW Council.

156/17/18 Finance-

The RFO presented the following invoices for authorisation which were **agreed**:

Chq No	Payee	Amount £
300134	St Helens Community Centre (room hire)	130.00
300135	P Gaskin (50% Xmas tree provision)	450.00
300136	Biffa (wheelie bin, final)	57.17
300137	DARES (toilets blockage)	90.00
300138	Idverde (Grass cutting)	1028.40
300139	P Baxter (expenses)	91.50
300140	St Helens PCC (S.137 Maint. Grant)	250.00
300141	Royal British Legion (S.137 grant)	200.00
300142	Community ActionIW (S.137 Optio grant)	150.00
BACS	Microsoft annual premium	165.60

157/17/18 Maintenance-

Cllr Anderson noted that the Memorial Shelter should be swept by Island Roads when they sweep the highway.
The Clerk undertook to enquire about the Gaggen Path bench, as raised by Mr Dyer.
The Clerk undertook to arrange repairs for the vehicle-damaged grass bank at the junction of Mill Road and Upper Green Road.

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158/17/18 Member matters-

- a) No questions deposited.
- b) There were no items for the next agenda however Cllr Anderson suggested that Councillors should refrain from sending emails to 'all Members', except those necessarily sent by either the Chairman or Clerk. It was **agreed** that the Personnel Panel would address this suggestion at its meeting.

159/17/18 Key Messages-

Cllr Tutton undertook to write a 'key messages' article for the County Press and community website in liaison with the Clerk, covering items related to the Clerk's service, the co-option of Cllr Spit, the Corporate Plan and Core Values consultation, and the grants made.

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160/17/18 Date of next meeting-

The date of the next meeting was confirmed for 8 January 2018, if sufficient business.

Meeting closed at 8.25pm