

# St Helens Parish Council



Personnel Panel meeting, Monday 8<sup>th</sup> October 2018, 8.30pm at St Helens Community Centre

Present: Councillors: J Coleman, V Duckett, C Hind, Cllr Robertson (Chair) K Tutton;  
Administrator: R Priest;  
Public: None.

## Minutes

Action

### PP001/18/19 Apologies-

There were no apologies

### PP002/18/19 Declarations of interests and requests for dispensation-

There were none.

### PP003/18/19 Minutes-

Cllr Tutton proposed, seconded Cllr Hind, that the Minutes of the meeting held on 19th January 2018 be approved.

**Resolved** – Unanimous.

**PP004/18/19 EXCLUSION OF PUBLIC AND PRESS-** Cllr Tutton proposed, seconded Cllr Hind, that in accordance with s.1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the following item, having due regard to the confidential nature of the business to be transacted.

**Resolved** – Unanimous.

### PP005/17/18 Staffing matters-

- a) Members reviewed arrangements for member protocol/correspondence with the Clerk, and asked the Chair to facilitate a meeting, with Cllr Thomson, with the Clerk to discuss the concerns raised by members and the Clerk, as well as the issues raised by Cllr Thomson. Members noted the volume of emails being circulated and the previous guidance from IWC Monitoring Officer. Members also agreed that if Cllr Thomson did not accept invitation to a meeting with the Chair and Clerk the Panel **unanimously agreed** that Councillors and the Clerk did not reply to emails from Cllr Thomson and that Cllr Thomson should continue to communicate with the Clerk via the Chair.  
Resolved: It was unanimously agreed that the current protocol would continue subject to the outcome of the meeting between Cllr Thomson and the Clerk.
- b) The Sub Committee reviewed the 6 month performance of the clerk and confirmed the successful completion of the probation period: **unanimously agreed**;
- c) It was **agreed** to arrange a further meeting of the Personnel Panel if there were further concerns about the operation of the member/correspondence with the Clerk.

The Meeting closed at 9.15pm,

Signed ..... (Chairman)

Monday 10<sup>th</sup> December 2018