

St Helens Parish Council

Ordinary meeting, Monday 8th April 2019, 7.00 pm at St Helens Community Centre

Paper A



Present: Councillors: Meeting Chairman J Robertson, J Coleman, C Hind, V Duckett, J Spit, K Tutton, M Anderson and I Thomson.

Clerk: R Priest

Public: 11 residents and IW Cllr B Tyndall

Minutes

01/19/20 Apologies-

Apologies received from IW Cllr Murwill.

02/19/20 Declarations of interests and requests for dispensation-

Members noted new forms would be circulated for next meeting to update records..

03/19/20 Minutes-

Cllr Coleman referred to the minutes and Cllr Hind proposed, seconded Cllr Duckett, that the Minutes of the meeting held on 11th March 2019 be approved as a true and accurate record.

Resolved – Minutes approved unanimously (Cllrs Anderson abstained as not at previous meeting)

04/18/19 Chairman's Announcement-

Cllr Robertson noted that he was standing down as Chairman at the next meeting, and may also be standing down from the Parish Council; Cllr Robertson introduced Sgt Sam Warne, from Hampshire Constabulary, who outlined his responsibilities for East Wight Area. Cllr Duckett outlined media concerns regarding anti-social behaviour in the Ryde Area and Sgt Warne noted the possibility of an Observer Programme which may be of interest, and the clerk would circulate details. Cllr Tutton asked about the Fort Walk 'happening' and Sgt Warne noted the Police were aware of this event, and that the local authority were responsible for highway issues, but would endeavour to direct officers to attend this year once dates are clearer. Sgt Warne answered questions from the Public, and the Chairman thanked both officers for attending.

05/19/20 Public participation-

Mr Dyer asked for an update on the wall encroachment on the Green, and Cllr Tutton noted a letter for action was being delivered by the local authority, as the responsible authority, to the owners of the property.

06/19/20 Report of Isle of Wight Ward Councillor-

Cllr Tyndall noted the IW Council were in the process of opening a new waste recycling plant in Forest Road, and it was hoped that Parish Councillors would be invited to a future site visit; Cllr Thomson raised concerns regarding Traffic Wardens managing traffic flow issues at Lynbottom Tip, and Cllr Tyndall clarified this was to avoid traffic jams at Robin Hill roundabout which tailbacks from the Tip would create.

07/18/19 To note review of Parish Development Plan

Members noted the considerable progress made on taking forward projects identified by the local community following extensive consultation, including draft Parking Strategy to inform future decision making, securing grant funding for Heritage Trail and restoration of Village Map, engagement with local school, extensive WW1 Centenary Commemorative events, renovation of Shelter on Green, support for local community initiatives, working with Community Centre and Church, significant public engagement events, upgrade to Duver Toilets as part of wider project, reinstallation of refill tap, and developing partnership arrangements for future projects.

08/19/20 To update members on the Heritage Trail Project

Members noted the initial 10 locations identified for the first phase of the project, and once the School has returned a meeting is planned to take forward, possibility linked to earlier Geotech initiative.

09/19/20 Finance-

a/ The RFO presented the following invoices for authorisation which were **agreed**:

Chq No	Payee	Amount £
300215	S Hook Plumbing Services	2,199.00
300216	Clerk Exp, inc SSE Station Road Utilities, Stationery	210.87
300217	Cllr M Anderson (IWALC attendance)	34.80

Cllr Thomson said that payments made to the clerk at the previous meeting were unlawful and he would be contacting HMRC to submit a complaint and would report back to Parish Council, the Clerk clarified that the claim was a reimbursement of expenses for purchasing materials for the Duver Toilets and noted that at the meeting, the Chairman noted the Parish Council policy had been followed; Cllr Thomson also made allegations about the supplier of plumbing services to the Duver project and would also be submitting a complaint to HMRC on this matter.

- b/ Members noted the 4th Quarter reconciliation and that a full report would be available at the next meeting, including Annual Accounts;
- c/ Members noted the Clerk was still awaiting further guidance on the Annual return from the External Auditors, and that he had been in contact with the Internal auditor to arrange this year's Audit;
- d/ Members considered a request from the Carnival committee for funding in 2019/20, and it was agreed to seek further information, including costs of specific items the Parish could consider funding.

10/19/20 Planning applications received- the Council considered the following applications:

a/ There were no current applications

11/19/20 Notifications received from Planning Authority –

a/ Members noted decision previously made and circulated by the planning authority.

12/19/20 Maintenance –

Members noted items covered by Member Matters.

13/19/20 Member Matters-

- a) The clerk advised members of correspondence received and responded to outside of meeting;
- b) Cllr Coleman updated members on progress to date of the Duver Project and that the Toilets had been opened ahead of schedule and within budget, although snagging work would be completed in due course without undue disruption of public access. Cllr Thomson noted that there were a number of broken tiles and Cllr Coleman would check. Cllr Thomson also complained about the installation of the Tap, and members noted that this was part of the agreed specification, and in line with Duver project and would benefit visitors and residents. Cllr Coleman noted discussions regarding mechanical cleaning of the beach, possible partner sponsorship, installation of new recycling bins with greater capacity and increased frequency of collection which would negate need for larger bin and save Parish resources.
- c) Cllr Spit updated members on meeting Community Payback team, and the Clerk noted he would again purchase any materials required and supply receipts to the Parish Council; Cllr Spit highlighted benches to be restored and other parish assets.
- d) Cllr Tutton updated members on the legal situation of the Greens and the guidance given limited the ability of the parish council to directly manage the Green if that was the appropriate way forward, continuing to seek to influence usage of the Green, as well as protecting the green remained best option and a ward walk with Island Roads was being agreed, and would also cover Pot Holes on Lower Green Road.
- e) Members noted progress on Duver environmental projects, and issue with Southern Water area.

- f) Cllr Tyndall updated members on issues raised regarding Caravan Park developments, replacement of 'like for like' and renovation of service areas, and Cllr Tyndall would circulate further details if appropriate and report at next meeting; Cllr Duckett updated members on correspondence with planning officers and clarified reporting process if enforcement was an issue, and members were advised of historic permissions that had been given; Cllr Thomson advised members of correspondence he had with a local business and that a possible development at the Caravan Park could damage the business interests of his correspondent which is why he had asked for an emergency meeting. It was noted that appropriate action had been taken and the situation would be monitored, the issue had been made an agenda item at the earliest meeting and the appropriate agencies were fully aware of the concerns.
- g) Items for next meeting covered in Agenda.

14/19/20 Key Messages

The Clerk noted the main items as the progress on the Duver Project, delivery of objectives on the Parish Council Plan, progress on the Heritage Trail, and engagement with Police, National Trust and other partner agencies.

15/19/20 Date of next meeting-

The date of the next meeting was scheduled for Monday 13th May 2019, at 7pm in St Helens Community Centre.

Meeting closed at 8.35pm

Signed (Chairman) 13th May 2019