

St Helens Parish Council

Chairman: Cllr Jonathan Bacon Clerk: Jacky Matthews



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MINUTES OF MEETING OF ST HELENS PARISH COUNCIL

Held on Monday 8th November 2021 at 7pm at St Helens Community Centre

Attended by: Chair Cllr JB, Vice Chair Cllr SE, Cllrs: SP,CH,IT,PJ,GG,PK
Clerk JM
Public - 3 members.

Meeting was recorded.

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- 74-2021/2022 APOLOGIES**
No apologies for absence received.
- 75-2021/2022 DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATION**
Cllr Bacon & Cllr Pope declared an interest in:
Item: 89-2021/2022 Planning for: The Cottage, Upper Green Road,
Cllr Elliott declared an interest in item 79-2021/2022 : Parliament Bench.
Cllr Bacon & Cllr Jordan declared interest in the BHAG item.
- 76-2021/2022 MINUTES**
Minutes of the meeting held on Monday 11th October 2021. All voted in favour. Cllr JB signed.
- 77-2021/2022 CHAIRMAN'S ANNOUNCEMENTS**
-Meeting with National Trust 16.11.21.
-Flyers from Historic England circulated - on line survey, open to the end of November.
-School - Vacancy for a Governor - any interested party please contact Cllr JB (Governor) or Head of School Carl Wake - please circulate this vacancy.
-Cllr PJ added information of Island Roads - desperately short staffed, due to serious illness and retirements - any contact via the email info@islandroads.com
- 78-2021/2022 PUBLIC PARTICIPATION**
1. General Issues (15 minutes)
A resident made comments on the following from the previous meetings minutes:
- the idea of extending the car park - disappointed and not in favour.
- the idea of Non payment permits for residents - how would this work and who would police it?
- Objecting to the idea of Tree planting on Green - a suggestion to celebrate the Queen's Jubilee, other areas to be discussed.
2. On Matters below (15 minutes) No matters raised

79-2021/2022 CLERK'S REPORT

Duver Roundup - bins - Extra collections now finished awaiting invoice.

- **Electricity** final bill for SSE being paid. New contractor - Corona. Monthly readings are going to be submitted going forward.
- **Southern Water** - Issues arising from parishioners - no communications have been received by the Clerk.
- **De Fib** - installed 10.10.19 Serviced in Feb 21. Periodical maintenance required for the box - against the elements.

SLCC. - ILCA enrolled. Ready to begin.

Bank account - agreement for the SO for Clerks Salary in motion
On line banking - in motion
Assistance with the accounts from Cllr CH - much appreciated.

The Greens - Electric Charging point - in touch

Parliament bench - broken. - Ownership was questioned,
Break in Standing Orders : It has been in place for many years, a long standing part of Village history.
Proposed it is mended now - All agreed as an Emergency Matter JM to action

Other benches - JM has contacted Community Payback - awaiting response. Cllr PJ suggested other lead. JM to follow up.

Flooding - Formal flood investigation - hard copies of their requests not received to date
JM to follow up.

Training for Clerk & Councillors:

Finance course - IWALC - postponed to 1.12.21 6.30pm via zoom
Code of Conduct Course - IWALC 24.11.21 6.30pm via zoom
SCRIBE - Budget Precept Training 18.11.21 2pm via zoom

Asset Register: being updated ready for next year's budget. To be completed.

Foodbank Advent Calendar - to be advertised JM to follow up

80-2021/2022 THE DUVER - Toilets

Cllr PK - Two toilets now closed for this season, the accessible toilet remains open. There have been recurring blockages requiring - outside contractors to attend and fix. To gain access the manholes require lifting but 2 are rusted in place. Cllr PK and Cllr IT going to investigate the work required. Request quotes for work to commence. Figures for next meeting.
JM to follow up

81-2021/2022 SEASIDE AWARD CRITERIA - details circulated

Process of application and assessment - get final dates etc. for application. What is required for the council to apply. There is a log in for the body - require details. Emergency plan to cope with pollution issues. Discussion ensued re requirements needed to apply for the Award. More information required for the next meeting.
JM to investigate

82-2021/2022 PEDESTRIAN ACCESS TO VILLAGE

Cllr GG raised the concern of the safety of pedestrians walking into the Village. Walkers & Holiday makers from Carpenters & Nodes Point. Signage not great - suggest - road surfacing & signage to slow traffic. Action urgent for safety.
Eddington Road - dangerous, between Nettlestone to St Helens is very dangerous - little or no lighting and no pavements. Contact with Seaview & Nettlestone PC - thoughts.

Cllr JB awaiting a definitive map of walking paths to be sent through.
 Consider the above with links to the LCWIP. (Local Cycle & Walking Infrastructure Plan)

Actions:

- a. To submit an application for funding to develop a plan for a walking and cycling infrastructure to link Brading, St Helens & Bembridge.
- b. Join with Brading & Bembridge Councils to create a network with the 3 areas.

Cllr JB Propose for application Cllr PJ seconded all in favour.

JM to send in application

83-2021/2022

THE GREENS

1. Contract made with ID Verde but unfortunately not able to meet due to covid illness. - in motion - check contract re wild area JM to follow up.
2. Station Road Water Leak - inspection has taken place - in motion.

84-2021/2022

COUNCILLOR ROLES - Returning to confirm arrangements

Further discussion about grouping & dividing the responsibilities amongst the Councillors - the following was agreed upon and to trial for six months

The Clerk to be the responsible point of contact.

| | | |
|--------------------------------------|---------|---------|
| Greens, Duver, | Cllr IT | Cllr PK |
| Beach, Seafront, | Cllr SP | Cllr CH |
| Traffic, Parking | Cllr JB | Cllr SE |
| Planning | Cllr SP | Cllr GG |
| Communication / Community engagement | Cllr SE | Cllr JB |
| Finance Monitoring & Grants | Cllr PJ | Cllr CH |
| Maintenance | Cllr IT | Cllr PK |

Proposed Cllr JB Seconded Cllr SP 4 In Favour 2 Abstentions

Parish Councillor Representative for the BHAG (Bembridge Harbour Action Group)

Cllr CH agreed.

JM to forward the information to BHAG.

85-2021/2022

FINANCE AND DATA PROTECTION

1. To authorise the Payment of Accounts see below
2. Welcome Back Fund - report - *Not lucky for the Summer Fete*.
 We can try for the Jubilee Events - Gifts for Local Children. JM to follow up.

Documents shared:

Copy of Bank Summary 8.10.21 - 1.11.21

Income & Expense Report.

Statement balance 1.11.21 £52,225.22

Expenditure for approval = £ 1255.72

Cllr CH & JM have a new layout of the accounts income & expense sheet as shown. A link will be sent to all Councillors so they can check at any time.

JM to provide a list for the Councillors prior to the meeting.

| | Chq no | Whom | Info | Amount |
|--|--------|------|------|--------|
|--|--------|------|------|--------|

| | | | | |
|---------|--------|------------------------|---|----------|
| 8.11.21 | 300372 | Island Roads | Dog Waste bin emptying | £1119.36 |
| 8.11.21 | 300373 | J Matthews | Poppy Wreath Stationery Ink Cartridges Mileage | £90.11 |
| 8.11.21 | 300374 | Lake Cleaning Supplies | Supplies for toilets £46.25 | £46.25 |

86-2021/2022 QUEEN'S PLATINUM JUBILEE CELEBRATION

Bank Holidays Thursday & Friday

St Helens Events: Discussion - support is being asked for once a plan is in place. Local Events Committee working on ideas. Any further ideas please forward to Cllr SE.

Wider Tree Planting idea - Cllr IT to investigate.

87-2021/2022 REMEMBRANCE DAY ARRANGEMENTS -

Wreath ordered. Representing the Parish Council Cllr JB to attend service & lay the wreath. Service at St Helens 14.11.21 at 10:45am.

88-2021/2022 CHRISTMAS ARRANGEMENTS - Christmas Tree, Village of Angels

Previous quote to provide and erect tree with lights and remove, £600

Quotes for supplying & delivering 6m Tree - £180 - £200 (plus delivery). One quote from a Company who will make a donation to the Homeless Soup Kitchen.

Collection of tree after event free service from the IWCouncil.

Lights JM to source.

Cllr JB proposed purchasing a tree & delivery to the Green. £200 + delivery.

Cllr PK questioned public liability insurance cover JM to investigate

Village of Angels launch date & for turning on the lights - 4th Dec 2021

89-2021/2022 APPLICATIONS MADE TO THE PLANNING AUTHORITY

Cllr JB asked for future no comments from the Council JM to respond to the planning with a No Comment message.

21/02144/TW Rose Cottage, Upper Green Road, St Helens. Treeworks in Conservation Area. Council comments : none.

21/01589/HOU The Cottage, Upper Green Road, St Helens. Revised application for a two storey extension without the exterior staircase. Details of the application were discussed- the Council feel the footprint of the building is rather large. Light on the neighbouring cottages will be compromised. Neighbours are not in agreement with the application.

Cllr GG to liaise with JM with PC's concerns.

90-2021/2022 NOTIFICATIONS RECEIVED FROM THE PLANNING AUTHORITY

21/01748/HOU 40, Station Road, St Helens - planning refused 29.10.21

91 - 2021/2022 WARD COUNCILLOR REPORT

Cllr JB asked for guidance on what would the PC would like mentioned here - Items of interest from IWCouncil or just focused on St Helens.

Various answers given.

Cllr JB happy to answer questions re Council matters.

Question about AOB - Clerk advised that anything for the agenda should be sent to the Clerk prior to the Agenda being published.

Holes in Causeway - need attention. JM to clarify responsibility and contact.

92-2021/2022 DATE OF NEXT MEETING Monday 13th December, 7pm.

Meeting concluded: 8:51pm. Signed: Date:.....