

# St Helens Parish Council

Chairman: Cllr Jonathan Bacon Clerk: Jacky Matthews



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## MINUTES OF MEETING OF ST HELENS PARISH COUNCIL

Held on Monday 15th May 2023 at 7pm at St Helens Pavilion

**Attended by: Chair Cllr JB, Cllrs: SE,GG,PJ,AB,CH,  
Clerk JM**

**Public - 5 members of the public**

Meeting was recorded to assist the writing of the minutes.

### 10-23/24 APOLOGIES

Cllr PJ, Cllr MC sent apologies.

### 11-23/24 DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATION

Cllr SE - matters regarding works to the Pavilion

### 12-23/24 MINUTES

To approve & sign the minutes of the PC meeting held on Monday 17th April 2023 .

Signed by Chair Cllr JB

**Proposed Cllr PJ Seconded Cllr SE all agreed**

### 13-23/24 PUBLIC PARTICIPATION

- 1.General Issues (15 minutes)
- 2.On Matters below (15 minutes)

Bins on the Duver - new legislation for Take Away Cafes to be responsible for their rubbish - supplying extra bins & keeping the areas free from litter. The member of the Public felt the Precept funding should not be used to subsidise the Cafe with their increased waste now they are a takeaway business.

Village Signs are looking rather shabby - any plans for maintenance.

Roads - The water leak in Eddington Rd repair was completed quickly - however as the permit to close the road would have been for a longer duration the road remained closed longer than deemed necessary - the issue being disruption for people going on longer than necessary e.g using buses, access from Nettlestone to the Drs Surgery.  
Defer to Cllr PJ - add to the Agenda for the next meeting.

Issue with the width of resurfacing of certain roads , without kerbs - the area is too thin and not allowing any side to move too when passing - vehicles then going into the side ditch and causing incidents of either being stranding on side of road unable to move off the ditch area, or tipping too far over to be righted and also causing damage to vehicles.  
Suggested for the member of the Public to send an email with all details to Cllr PJ.

Water leak - in Vine Road - well reported - time to be reported again.

Another issue with the area of Station Road - Downsview Rd - lady was seen to slip.

Roads, traffic speeding and calming. Awaiting a speed review.  
Place on Agenda for next meeting.

#### **14-23/24 CHAIRMAN'S ANNOUNCEMENTS**

Concern at Station House and surrounding land. No Tree regulations on trees, however works on trees causing an issue so officers are going to investigate.  
Concern about bonfires - no rules on bonfires.

Dolphins on the Beach - matters for the IOW Council to deal with.

Nodes Point - meeting to discuss various items planned.

Beach - rules relating to Dogs on leads on the seawall. Report IOWC taken on two more Environmental Officers. Rule applies to the concrete area only. Positioning of signs is not in the best direction and may aid confusion in the area in question.

Coronation Events - all went very well, thank you to all who helped out and attended the various events. The Barn Dance band said it was the best one that they had done.  
Picnic - about 100 people attended - had a very relaxed atmosphere enjoying the Green.  
The Big Help Out on Monday - thank you to all who attended to address various jobs around the village. Also to the Eco Church Group for providing refreshments to keep the volunteers going (and warm), most welcome thank you.

The Playground Roundabout will be repaired by IOWC

#### **15-23/24 CLERK'S REPORT**

Christmas lights have been checked by an electrician and should be able to fix them.

Hand dryer at the Duver toilets fixed

The deceased Dolphin has been collected.

The missing sign on the revetment will be replaced, once the new signs have been delivered to the IOW Council.

#### **16-23/24 STATION ROAD & PAVILION**

A Management Committee has now been formed and should meet very soon.

Agreed a date to meet.

Toilets at the end of the Pavilion. Discussion on time for opening, decided 24 hours & checked daily

Signage required on toilets and on the Station Road block

Cleaned daily.

Accessible toilet will be available once works are complete.

Proposed: Cllr JB Seconded PJ , all in favour

#### **17-23/24 BEACH & SEAFRONT**

Bins need to be in place for the May Bank Holiday. Suggested 3 large or 4 smaller bins

Discussions need to be had with Nodes Point & BW Cafe regarding rubbish during the tourist season.

Proposed: Cllr JB Seconded Cllr GG , all in favour

Green Gym are booked to attend for a Litter Pick Wednesday 31st May.

#### **18-23/24 THE GREENS**

The Clerk would like to arrange a meeting between IDVerde & Cllr SP to discuss the present contract.

No mow May - suggested that the East Green is left.

A request that Daish's Lane edges be maintained.

Management Plan - on how the areas are maintained, areas left, cut and frequency of cutting.

Clerk to ask other councils who they use & organise a meeting with Cllr SP & Cllr AB.

### 19-23/24 CONTRIBUTION TO VILLAGE WAR MEMORIAL

The Lychgate fulfils a civic function and is a Grade 2 listed structure.

Following up from previous meetings - question re any update on quotes for the works. Because the Lychgate is a listed building, and sitting on Church Land, the Diocese will only allow contractors, like specialist contractor Banks, to conduct the work. The quote previously was for £3500.00 plus VAT. A request was made for the Council to pay 50%. St Helens Church funding the other 50%.

As a village memorial could the request be broadened to the Village and ask for contributions. The PC does not feel comfortable paying 50%.

Discussion regarding Grade 2 listed contractors who might be able to give quotes. Also replying to the Diocese and asking for them to consider restraints or other contractors.

Proposal to contribute £1000.00 or pause for another month - to see if there is any movement on the contractor and the price.

Proposed: Cllr JB Seconded Cllr SP , majority in favour so item carried.

### 20-23/24 BIG HELP OUT

A fantastic event 25 people attended and helped complete jobs mainly around the hub of the Village.

Suggestion to make this an Annual Springtime Village Spruce Up Event to take place on May Bank Holiday.

Parish Council to organise.

Question raised on having this event twice a year. It was felt that with the help from the Village Volunteers meeting regularly, one annual event per year would be sufficient .

### 21-23/24 FINANCE & DATA PROTECTION

1.Financial Risk Assessment - updated in 2022. Shown to the Internal Auditor and compliant.

2.Asset Register - requires checking and updating and adding to the Website.

3.Authorise Payment of Accounts for April: Monthly summary

### St Helens PC Financial items paid month - end of April 2023

Inv Date	To Whom	Amount	Date of payment	Method of Payment
17.3.23	Wight Fire & Security - Pavilion	56.5	12.4.23	BACS
1.3.23	Eon Next Gas for Pavilion	166.38	12.4.23	BACS
21.3.23	Focus Plumbing & Heating - Pavilion	78.00	12.4.23	BACS
24.3.23	Focus Plumbing & Heating - Legionella test Pavilion	234.00	12.4.23	BACS
24.3.23	Focus Plumbing & Heating - Legionella test Duver	85.8	12.4.23	BACS
28.3.23	IDVerde	1016.4	19.4.23	BACS
30.3.23	Lake Cleaning Supplies	17.94	19.4.23	BACS
3.4.23	Eon Next Electricity for Pavilion	91.59	19.4.23	BACS
3.4.23	Eon Next Gas for Pavilion	173.5	19.4.23	BACS
11.4.23	Community Action Balance of Salary	383.90	19.4.23	SO
11.4.23	Community Action	843.58	1.4.23	SO
13.2.23	St Helens Community Centre	154.00	19.4.23	BACS
15.4.23	St Helens Community Centre	22.00	19.4.23	BACS

18.4.23	Corona Energy	40.48	18.4.23	<b>DD</b>
19.4.23	Lake Cleaning Supplies	36.61	19.4.23	<b>BACS</b>
19.4.23	G F Price Trees	207.00	19.4.23	<b>BACS</b>
19.4.23	M Clark - postage for De /fib	8.95	19.4.23	<b>BACS</b>
19.4.23	J Matthews - Expense	79.00	19.4.23	<b>BACS</b>
20.4.23	Ionos - internet	11.99	19.4.23	<b>DD</b>
28.4.23	S Chester	600.00	19.4.23	<b>SO</b>
		<b>£4307.62</b>		
<b>Income</b>				
11.4.23	IWCouncil - Precept	34,844.97	1.4.23	
9.5.23	Vectis Football	50.00		
<b>Paid</b>				
15.5.23	A Elliott	<b>585.00</b>	15.5.23	
<b>To Pay</b>				
5.5.23	Eon Next Electricity for Pavilion	181.44		
5.5.23	Eon Next Gas for Pavilion	181.63		
7.5.23	SDC Marquees	200		
8.5.23	G W Hughes Internal Auditor	140		
		<b>703.07</b>		

Annual Insurance quote received £563.32 - stay with provider as increase is minimal on last years.  
Clerks expense claim for supplies for the work on the Pavilion & Maintenance. £477.88

Proposed: Cllr JB seconded Cllr GG all agreed.

#### **Bank Statement 30.4.23**

End of March			34546.64
Income April	34,844.97		
Expenses April		4307.62	
End of April			65083.99

End of April balance & bank statement shown, agreed and signed by Cllr JB.

5. To receive and approve the following documents for year ended 31.03.2023:  
Balance Sheet, Bank Reconciliation Statement, Receipt and Payment Summary together with supporting notes and statement.  
All agreed at PC meeting 17.4.23.
6. To receive and note the Internal Auditors Report for 2022/23  
No issues. To be added to the PC Website.
7. To approve Section 1 (Annual Governance Statement) of the Annual Return for year ended 31.03.2023  
Governance Statement - circulated agreed and signed by Cllr JB & Clerk / RFO.

8. To approve Section 2 (Accounting Statements) of the Annual Return for year ended 31.03.23

An issue arose re an amount so the Chair & RFO requested for authority of the Parish Council to sign the document once the issue had been corrected and circulated with the Councillors.

Proposed by Cllr JB. Seconded Cllr AB. All in favour.

**22-23/24 REVIEW OF MEMBERSHIPS AND SUBSCRIPTIONS**

	<b>2022/23 cost</b>	<b>Approx cost</b>
SLCC (Society of Local Council Clerks)	£144.00	£150.00
IWALC - Isle of Wight Association of Local Councils	£279.91	£280.00
Open Spaces	£45.00	£45.00

All agreed.

**23-23/24 APPLICATIONS MADE TO THE PLANNING AUTHORITY**

None received.

**24-23/24 NOTIFICATIONS RECEIVED FROM THE PLANNING AUTHORITY**

22/01853/FUL Culver View Lodge Carpenters Road Brading PO33 1YG. Gtd

**25-23/24 WARD COUNCILLOR REPORT**

Covered most in the Chairs report - no more to add. No questions raised.

**26-23/24 DATE OF NEXT MEETINGS**

**Annual Parish Meeting - Monday 22nd May 7pm St Helens Community Centre**  
**PC Meeting - Monday 12th June 2023 7pm at the Pavilion**

Meeting concluded at 20:43 pm

Signed:..... Date.....