

# St Helens Parish Council

Chairman: Cllr Jonathan Bacon Clerk: Jacky Matthews



Office of the Parish Clerk,  
Seaways, Eddington Road, St Helens, Ryde, Isle of Wight PO33 1XS.  
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## SUMMONS

You are hereby summoned to attend the **Annual Parish Council Meeting** of  
St Helens Parish Council,  
to be held on  
**Monday 11th May 2026 at 7pm in St Helens Pavilion,**  
for the purpose of transacting the following business.

The meeting will be followed by the Monthly Meeting of the Parish Council which will commence as soon as the Annual General Meeting has concluded.

Jacky Matthews,  
Clerk.

## AGENDA - ANNUAL GENERAL MEETING

- 01-26/27 APOLOGIES FOR ABSENCE**
- 02-26/27 DECLARATIONS OF INTERESTS and REQUESTS FOR DISPENSATION**  
(Members are reminded of the need to maintain their register of interests)
1. To invite Members to declare any pecuniary or other prejudicial interest they might have in the matters on this agenda (Members with pecuniary or prejudicial interests must leave the room for the relevant items);
  2. To receive requests for and, if appropriate, grant dispensation to take part in debate or decisions on items.
- 03-26/27 ELECTION OF CHAIR FOR 2026/27**  
Accept the Chairman's declaration of acceptance
- 04-26/27 ELECTION OF VICE CHAIR FOR 2026/27**  
Accept the Vice Chairman's declaration of acceptance
- 05-26/27 MINUTES**  
To approve & sign the minutes of the meeting held on Monday 12th May 2025
- 06-26/27 CHAIRMAN'S ANNUAL REPORT**
- 07-26/27 PC MEETING DATES**  
Agree dates for meetings in the forthcoming year, second Monday of Calendar month, no meeting in August. To be held in the Pavilion unless otherwise stated.

**2026**

Monday June 8th  
 Monday July 13th  
 Monday September 14th  
 Monday October 12th  
 Monday November 9th  
 Monday December 14th

**2027**

Monday January 11th  
 Monday February 8th  
 Monday March 8th  
 Monday April 12th  
 Monday May 10th  
 APM to be decided - suggested May 17th

**08-26/27****COUNCILLORS AREAS OF RESPONSIBILITY/WORKING GROUPS**

Planning & NT Liaison			
WG: Pavilion			
WG: Maintenance			
WG: HR			
WG:			
WG:			

**09-26/27****REPRESENTATIVES TO OUTSIDE BODIES**

Agree Councillor representatives with the following:

IWALC (Isle of Wight Association of Local Councils)			
BHAG (Bembridge Harbour Advisory Group)			
St Helen Community Centre			(JM)

**AGENDA - MONTHLY PARISH MEETING****10-26/27****APOLOGIES****11-26/27****DECLARATIONS OF INTERESTS and REQUESTS FOR DISPENSATION**

(Members are reminded of the need to maintain their register of interests)  
 To invite Members to declare any pecuniary or other prejudicial interest they might have in the matters on this agenda (Members with pecuniary or prejudicial interests must leave the room for the relevant items);

To receive requests for and if appropriate, grant dispensation to take part in debate or decisions on items.

**12-26/27****MINUTES**

To approve & sign the minutes of the meeting held on Monday 13th April 2026

**13-26/27 MATTERS ARISING**

**13-26/27 PUBLIC PARTICIPATION - Standing Orders suspended**

Prior to Part 2 of the meeting there will be an opportunity of up to 15 minutes, if required, for members of the Public to make comments and to ask questions of the Council.

1. General Issues (15minutes)
2. On Matters below (15 minutes)

**14-26/27 CHAIRMAN'S ANNOUNCEMENTS**

**15-26/27 CLERK'S REPORT**

**16-26/27 ADOPTION OF POLICIES**

IT Policy  
Data Protection Policy  
FOI Policy

**17-26/27 ASSET REGISTER**

**18-26/27 RESILIENCE PLAN**

**19-26/27 VILLAGE CONSULTATION PLAN**

**20-26/27 WORKING PRACTICES**

**21-26/27 FINANCE AND DATA PROTECTION**

1.To receive and approve the following documents for year ended 31.03.2026  
Balance Sheet, Bank Reconciliation Statement, Receipt and Payment Summary  
together

With supporting notes and statement

- 2.To receive and note the Internal Auditors Report for 2025/26
3. End of April balances & bank statements shown and signed.
4. Monthly Income & Expense report shared with Cllrs.
5. Receipt & Payment Summary
6. Agreement on Website cost.

**22-26/27 CONTINGUENCY FUND**

**23-26/27 APPLICATIONS MADE TO THE PLANNING AUTHORITY**

26/00425/TW Nodes Point Holiday Centre, St Helens PO33 1YA. T£ - Pedunculate Oak, dismantle to ground level.

26/00467/TW St Helens house, Duver Road, St helens PO33 1XY. T1 Mulberry Tree. 30% crown reduction back to good growth.

26/00520/TW 43, Downs View Road, St Helens. PO33 1YE. Reduce over garden of 43 by approximately 40%. Reason- rebalance crown and reduce overhanging into garden.

25/01812/FUL Guildford Park Camp, Guildford Road, St Helens PO33 1UH

Self build 4 bed detached house- link attached 3 car garage.

**Awaiting Decision**

**24-26/27**

**NOTIFICATIONS RECEIVED FROM THE PLANNING AUTHORITY**

26/00156/FUL 19 Lower Green Road, St Helens PO33 1UB

Proposed alterations and conversion from dwelling house (C3) to a mixed use of C3/E to include a commercial unit at ground floor level; new shop front; replacement windows and doors. SDD 28th April

**Granted**

26/00216/HOU 1, Port St Helens, Embankment Road, Bembridge PO33 1XG.

Proposed single storey side extension with roof terrace and external staircase; alterations to fenestration; cladding; alterations to vehicular access.

**Granted**

26/00153/3/MAPA Ganders Restaurant, Upper Green Road, St Helens, PO33 1UQ

Prior approval for alterations and change of use from restaurant to create 1 residential flat.

25/00779/FUL Land To The North Of Station House, Station Road, St Helens,

PO33 1YF Proposed residential development comprising 5 dwellings, access road, garages, parking and landscaping.

**Granted**

**25-26/27**

**WARD COUNCILLOR REPORT**

**26-26/27**

**OPEN QUESTION TIME**

**27-26/27**

**DATES OF NEXT MEETINGS**

**Annual Parish Meeting - Monday 18th May 7.30pm St Helens Community Centre**

**PC Meeting - Monday 8th June 2026 7pm - Pavilion**